

PWCPL BOARD MEETING
Wednesday August 26, 2026
5:15 P.M.

- I. **Call to Order** - The monthly meeting of the Library Board of the PWCPL was held Wednesday, August 26, 2026 in the boardroom. June Rhodes called the meeting to order at 5:15 p.m. Board members present were June Rhodes, Sonya Ashby, Jennifer Carpenter and Cindy Lockney. Director Brian Raitz was also present. Richard Hayhurst was absent.
- II. **Public Forum** - Must sign up to speak before the meeting. Limit to 10 people, 3 minutes each. There were no guest speakers.
- III. **Minutes, disbursements, Budget Analysis, Other Reports** - Cindy Lockney made a motion to accept minutes, disbursements and other reports followed by a second from Jennifer Carpenter. Some budget line items were discussed along with end of summer bowling and pool parties. Motion carried.
- IV. **Old Business:**
 - A. **Arboretum**- Discussion about and presentation of Wood Whispers artwork and poetry that may be displayed in the arboretum. Also discussion about a tree that has been removed, others that were trimmed and the staining and repair of benches.
 - B. **Bookmobile**-Bookmobile is in production and should be ready on or before November 1. Discussion was held regarding the funding. Sonya Ashby made a motion to do a change order for the wrap with a second from June Rhodes. Motion carried.
 - C. **Williamstown Library**- Reviewed design drawing created by Pickering and Associates. Pickering and Associates should have the bid package ready within a couple weeks, and they will handle the bid process. Also discussed options for funding the construction.
 - D. **Capital Projects**- The bookmobile and new library for Williamstown are main projects at this time. Upgrades to the young readers room will proceed following the summer reading program.
 - E. **Calendar for outside agencies**- BOE will be interviewing for library board position on September 8. Nothing else is scheduled at this time.
 - F. **Strategic plan**- Back burner.
- V. **New Business:**
 - A. **Director Position**- Reviewed job description and requirements and made a few revisions. Jennifer Carpenter made a motion to authorize June Rhodes to post position after updates and creation of advertisement with a second from Sonya Ashby. Motion carried. Discussion of salary ranges and deadline for applications (10/5/26).
- VI. **Announcements:** Jeffrey C. will return to work on Tuesday. Free Little Library at Quincy Park was vandalized. Brian will speak to Roy about repairs.

The next meeting will be held Wednesday, September 23, 2026, 5:15 p.m. at Emerson.

Respectfully submitted,

Jennifer Carpenter, Secretary