

PWCPL BOARD MEETING
Wednesday July 22, 2026
5:15 P.M.

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held Wednesday, July 22, 2026 in the boardroom. June Rhodes called the meeting to order at 5:15 p.m. Board members present were June Rhodes, Richard Hayhurst, Sonya Ashby, Jennifer Carpenter, and Cindy Lockney. Director Brian Raitz and Assistant Director Jeffrey Cottrell were also present.
- II. **Public Forum** – Must sign up to speak before the meeting. Limit to 10 people, 3 minutes each. There were no guest speakers.
- III. **Minutes, Disbursements, Budget Analysis, Other Reports** – Richard H. made a motion to accept minutes, disbursements and other reports followed by a second from Sonya A. Items in Department Activities highlighted and some budget line items discussed. Motion carried.
- IV. **Old Business**
 - a) **Bookmobile:** Wrap for new bookmobile will be done by Matthews. Additional cost to be \$11,457.67. Richard H. moved that the contract be modified to include the cost of the wrap pending Brian R. inspecting bookmobile before wrap applied. Jennifer C. seconded the motion. Motion carried. Second installment due when bookmobile body work completed in the amount of \$77,985. To use money already donated toward the project.
 - b) **Williamstown Library** – Next meeting with Pickering to be determined. Review drawings and discuss furnishings. Ladder for roof access will be in the gym storage room of the remaining building of the old Williamstown Elementary school.
 - c) **Capital Projects** – The bookmobile and the new library for Williamstown are the main projects. Hucks/ Phoenix will enlarge the desk in Young Reader's Room and replace Dutch door for the YRR programming area following the summer reading program.
 - d) **Calendar for outside agencies** – Nothing scheduled at this time.
 - e) **Strategic Plan** – Strategic planning will move forward.
- V. **New Business**
 - a) **Library Board Appointment** – Richard H. made a motion that we accept the slate of officers for 2026-2027 as follows: President-June Rhodes, Vice President/Treasurer-Sonya Ashby, Secretary-Jennifer Carpenter. Sonya A. seconded the motion. Motion carried.
 - b) **Arboretum** – Brian R. will be getting a sample display from Ann Griffith and Wendy Tuck. Need to contact Wood County Schools for Wood Whispers art and poems. Discussed other options for requesting submissions to use focused on nature.

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VI. Announcements

- a) Library Copier- Poynter's will now handle the copiers for the library.
- b) BOE Vending Machine- Equipment is now installed.
- c) Pink Period Pantry –Has been placed and dedication ceremony held at South Library.
- d) Jeffrey C. on leave starting August 3,2026 and return August 29,2026.

The next meeting will be Wednesday at 5:15 pm. August 26 ,2026 at Emerson.

Respectfully submitted,

Jennifer Carpenter, Secretary