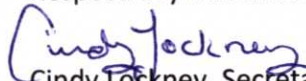




PWCPL BOARD MEETING
Wednesday June 24, 2026
5:15 P.M.

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held Wednesday, June 24, 2026 in the boardroom. June Rhodes called the meeting to order at 5:15 p m. Board members present were June Rhodes, Sonya Ashby, Jennifer Carpenter, Richard Hayhurst, and Cindy Lockney. Director Brian Raitz, Assistant Director Jeffrey Cottrell, and Finance Admin Elizabeth Martin were also present.
- II. **Public Forum** – Must sign up to speak before the meeting. Limit to 10 people, 3 minutes each. There were no guest speakers.
- III. **Minutes, Disbursements, Budget Analysis, Other Reports** – Richard H. made a motion to accept minutes, and other reports followed by a second from Jennifer C. Discussion highlighting miscellaneous funds, WV Retirement, and a few others that still need work. Elizabeth went over finance processes for separation of duties/security. Motion carried.
- IV. **Old Business**
 - a) **Bookmobile:** Still waiting on body panels to be installed. Still pursuing donors for matching funds. June highlighted the award received by Barnabus at JROTC car show.
 - b) **Williamstown Library** – Richard made a motion and seconded by Sonya Ashby to accept and sign the B101 agreement with Pickering Associates. Motion carried. Brian will also pursue 50 year lease invoice from city, and find out what are the next steps with Pickering. Brian will contact Waters insurance about general premise liability policy.
 - c) **Capital Projects** – The bookmobile and the new library for Williamstown are the main projects. Hucks/Phoenix will work on enlarging the desk in the Young Reader's Room and replacing the Dutch door for the YRR programming area the end of the Summer.
 - d) **Calendar for outside agencies-**
 - e) **Strategic Plan** – First meeting to be determined.
- V. **New Business**
 - a. **Budget** – Cindy made and Sonya seconded a motion to accept the budget as presented. Motion carried. Signed by Board President and director.
 - b. **Board Appointment** – Cindy made and Jennifer seconded to send reappointment letter to Board of Education for June Rhodes. Motion carried.
 - c. **Executive Session**
- VI. **Announcements**
 - a. No update on Arboretum art/literature display idea from Wendy Tuck and Ann Griffith.
 - b. Pink box to be installed July 11th. Jeffrey will find out location.
 - c. Brian will contact Konica Minolta to see who else can service copiers in the area.
 - d. The next meeting will be Wednesday at 5:15 pm. July 22, 2026

Respectfully submitted,


Cindy Lockney, Secretary