

PWCPL BOARD MEETING
Wednesday May 27, 2026
5:15 P.M.

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held Wednesday, May 27, 2026 in the boardroom. June Rhodes called the meeting to order at 5:15 p m. Board members present were June Rhodes, Sonya Ashby, Jennifer Carpenter, and Cindy Lockney. Richard Hayhurst was absent. Director Brian Raitz and Assistant Director Jeffrey Cottrell were also present.
- II. **Public Forum** – Must sign up to speak before the meeting. Limit to 10 people, 3 minutes each. There were no guest speakers.
- III. **Minutes, Disbursements, Budget Analysis, Other Reports** – Sonya A. made a motion to accept minutes, and other reports followed by a second from Jennifer C. Discussion highlighting items in Department Activities. Motion carried.
- IV. **Old Business**
 - a) **Bookmobile:** Still waiting on body panels to be installed. Still pursuing donors for matching funds.
 - b) **Williamstown Library** –A design meeting is scheduled for Wednesday, June 3rd at Pickering. Elite Signs will make a banner to be made to place on the site in Williamstown that will state, “ future home of the Williamstown Library”. The Board will also review the B101 contract with Pickering for the June meeting.
 - c) **Capital Projects** – The bookmobile and the new library for Williamstown are the main projects. Brian R. contacted Hucks/Phoenix about enlarging the desk in the Young Reader’s Room. This will be done following the summer reading program. Phoenix will also replace the Dutch door for the YRR programming area.
 - d) **Calendar for outside agencies-** Brian R. and Sonya A. did speak on April 28th to the Wood County BOE. Presented financial needs of the library for the fiscal year of 2026-2027.
 - e) **Strategic Plan** – Strategic planning will now move forward.
 - f) **BOE Vending Machine-** Contract has been signed. Waiting for the equipment to arrive and be installed.
- V. **New Business**
 - a. **Give Local MOV-** Raised \$20,242. Library will receive \$18,218. This will provide financial support for the children’s summer reading program and adult programs.
 - b. **Board Appointment** – Tabled for now.
 - c. **WesBanco Resolution for Bond Access** –Jennifer C. made a motion that the Wood County Library have online access for the Emerson library bond. Cindy L. seconded the motion. Motion carried.
 - d. **WVLC GIA Service Center application approval** – Signed by director and June.
- VI. **Announcements**
 - a. No decision yet on where to place the Pink Period Pantry at South Library.
 - b. Budget discussion. Requesting Dimit assistance to help with AI concerns with payroll.
 - c. Still waiting for \$270,000 from the state.



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- d.** Suggestions by Wendy Tuck and Ann Griffith for the arboretum. Some ideas included a story walk, displays of local art or pieces from Word Whispers. Board said that Wendy and Ann can pursue grant opportunities.
- e.** Saturday, June 6th, will be Library Fest from 11:00 -2:00.
- f.** The next meeting will be Wednesday at 5:15 pm. June 24,2026

Respectfully submitted,

Cindy Lockney, Secretary