

PWCPL BOARD MEETING
Wednesday April 22, 2026
5:15 P.M.

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held Wednesday, April 22, 2026 in the boardroom. June Rhodes called the meeting to order at 5:17pm. Board members present were June Rhodes, Sonya Ashby, Richard Hayhurst, Jennifer Carpenter, and Cindy Lockney. Director Brian Raitz and Assistant Director Jeffrey Cottrell were also present.
- II. **Public Forum** – Must sign up to speak before the meeting. Limit to 10 people, 3 minutes each. There were no guest speakers.
- III. **Minutes, Disbursements, Budget Analysis, Other Reports** – Richard H. made a motion to accept minutes, and other reports followed by a second from Sonya A. Motion carried. Brian R. did provide a couple financial documents for big picture review. Regular balance sheet and budget comparison should be ready by May meeting.
- IV. **Old Business**
 - a) **Bookmobile:** Still waiting to hear from Matthews. When body panels installed then next portion of payment will be due. Bookmobile running following alternator replacement. Discussed other donors with Richard's help.
 - b) **Williamstown Library** –Pickering submitted B101-Exhibit A for phase 1 supplemental services. Richard H. made the motion to accept the offer from Pickering. Sonya A. seconded the motion. Motion carried.
 - c) **Capital Projects** – The bookmobile and the new library for Williamstown are the main projects. Brian will contact Hucks to reschedule to discuss expanding the desk to seat two people in children's library along with a Dutch door for the children's programming area.
 - d) **Calendar for outside agencies** –Cindy L spoke before Parkersburg City Council on Tuesday, April 7th. Brian R. and Sonya A. will speak on April 28th at BOE.
 - e) **Strategic Plan** –Meeting on hold following the Levy and Give MOV.
- V. **New Business**
 - a. **BOE presentation-** Discussed presentation to BOE for upcoming budget request.
 - b. **Give Local MOV** - \$7,400 in matching funds pledged for the library this year. Money will be applied to children's summer reading program and adult programs. Media blitz being run through Friends of the Library.
- VI. **Announcements**
 - a. Audit approved.
 - b. Wood County Women's Rights Alliance has requested a pink period pantry be placed at South Library branch. Sonya A. made a motion that we allow with site to be determined. Cindy L. seconded and motion carried.
 - c. Jeffrey C. presented 457 Retirement Plan. Richard H. made a motion to approve. Sonya A. seconded. Motion carried.
 - d. The next Library Board meeting will be Wednesday May 27, 2026 at 5:15 pm.
 - e. Richard H. moved that we adjourn. Sonya A. seconded. Meeting adjourned.

Respectfully submitted,

Cindy Lockney, Secretary