



PWCPL BOARD MEETING
Wednesday March 25, 2026
5:15 P.M.

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held Wednesday, March 25, 2026 in the boardroom. June Rhodes called the meeting to order at 5:15 p m. Board members present were June Rhodes, Sonya Ashby, Richard Hayhurst, Jennifer Carpenter, and Cindy Lockney. Director Brian Raitz was present but Assistant Director Jeffrey Cottrell was absent.
- II. **Public Forum** – Must sign up to speak before the meeting. Limit to 10 people, 3 minutes each. There were no guest speakers.
- III. **Minutes, Disbursements, Budget Analysis, Other Reports** – Cindy L. made a motion to accept minutes, and other reports followed by a second from Jenifer C. There were no disbursements or budget analysis at this time. Motion carried. Brian R. did provide a balance sheet to the board. Discussed finances being finished by next meeting and Stuffed Animal Sleepover
- IV. **Old Business**
 - a) **Bookmobile:** Brian spoke with Matthews four weeks ago. When body panels are installed next portion of down payment will be due. Estimated date of delivery is July 2026. The bookmobile had to go Pifer’s with starting issues. Discussed Easter Parade.
 - b) **Williamstown Library** –Intergovernmental Agreement has been sent to the office of the Attorney General. They have 30 days to recommend any changes. Richard H. recommends a sign be placed at the future site of the Williamstown library. Richard H. also made a motion that we contact Pickering to begin the schematic design. June R. seconded. Motion carried.
 - c) **Capital Projects** – The bookmobile and the new library for Williamstown are the main projects. The meeting with Husk about Young Reader’s Room desk and door has not been rescheduled.
 - d) **Calendar for outside agencies** –Cindy L will contact the council president of Parkersburg. Plan to attend in April. June R will attend a Wood County BOE meeting possibly in late May or June.
 - e) **Strategic Plan** –Meeting on hold following the Levy, Give Local MOV and the audit.
 - f) **Director’s Evaluation**-Went into executive session.
- V. **New Business**

BOE Vending Machine-Wood County Schools wishes to establish a partnership with the Parkersburg & Wood County Public Library to support student literacy with the Golden Ticket Reading Challenge. Vending machine to be funded by the Spartan Foundation. Richard H. made a motion that the PWCPL enter in to a Memorandum of Understanding with the Wood County BOE pending approval at the next BOE meeting. Sonya A. seconded and the motion carried.

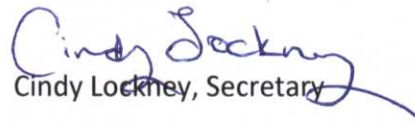


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VI. Announcements.

- a. The next meeting will be Wednesday at 5:15 pm. April 22, 2026
- b. Meeting adjourned.

Respectfully submitted,


Cindy Lockney, Secretary