



**PWCPL BOARD MEETING**  
**Wednesday July 23, 2025**  
**5:15 P.M.**

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held Wednesday, July 23, 2025 in the boardroom. June Rhodes called the meeting to order at 5:17 pm. Board members present were June Rhodes, Jennifer Carpenter, and Cindy Lockney. Richard Hayhurst and Sonya Ashby were absent. Director Brian Raitz and was present.
- II. **Public Forum** – Must sign up before meeting. Limit to 10 people. Three minutes to speak per person. There were no guest speakers.
- III. **Minutes, Disbursements, Budget Analysis, Other Reports** – Cindy L. made a motion to accept minutes, disbursements, budget analysis, and other reports followed by a second from Jennifer C. Motion carried. At 5:20 the board went into executive session to discuss a personnel matter. No action was taken and session ended at 5:37.

**Old Business**

- a) **Arboretum** – No new update.
- b) **Bookmobile:** There will be an online meeting with Matthews on Thursday, July 24<sup>th</sup> to discuss colors and materials for the new bookmobile. Diane, Lisa, and Brian will attend the meeting, The Spartan Fund is offering \$50,000 in matching funds when the library begins fund raising for this capital project.
- c) **Williamstown Library** – Still waiting on paperwork to be settled between the city of Williamstown and the Parkersburg Wood County Public Library.
- d) **Capital Projects** – The two capital projects are the Williamstown Library and the bookmobile.
- e) **Calendar for outside agencies** – No scheduled meetings at this time.
- f) **Fundraising-Naming/Branding policy draft-** Discussion of draft to be continued at next meeting.

**IV. New Business**

- a) Discussion of the bunker and the ribs. Possibly checking to see if teens from summer library program would be interested in painting the bunker. Another possibility would be to ask Randi Wilson if her students would be interested in painting the bunker.

**V. Announcements**

- a) South library branch will be getting more computers. The Geeks have been doing clean up of computers in the computer room.
- b) Next meeting will be Wednesday August 27, 2025 at 5:15 pm.
- c) Motion made by Cindy L. to adjourn and Jennifer C. made a second. Motion carried.

Respectfully submitted,

Cindy Lockney, Secretary