

PWCPL BOARD MEETING
Wednesday June 25, 2025
5:15 P.M.

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held Wednesday, June 25, 2025 in the boardroom. June Rhodes called the meeting to order. The board members present were June Rhodes, Jennifer Carpenter, Sonya Ashby, and Cindy Lockney. Richard Hayhurst was absent. Director Brian Raitz and Assistant Director Jeffrey Cottrell were present.
- II. **Public Forum** – Must sign up before meeting. Limit to 10 people. Three minutes to speak per person. There were no guest speakers.
- III. **Minutes, Disbursements, Budget Analysis, Other Reports** – Sonya A. made a motion to accept minutes, disbursements, budget analysis, and other reports followed by a second from Jennifer C. Motion carried. Jeffrey C. explained the Discord Server.
- IV. **Old Business**
 - a) **Arboretum** –Water feature is a hit.
 - b) **Bookmobile:** Brian R. signed change orders (just over \$2,000) to the design of the bookmobile based on May 19th visit.
 - c) **Williamstown Library**- The children's summer program is being held at First United Methodist Church. No news on paperwork from Blaire and City of Williamstown.
 - d) **Capital Projects** –The two capital projects are the Williamstown Library and the bookmobile.
 - e) **Calendar for outside agencies** –No scheduled meetings at this time.
 - f) **Fundraising:** Richard H. and Brian R. will develop a naming/branding policy for the library board to consider when raising money for the future Williamstown Library. Keep it brief.
 - g) **Budget proposal**- Cindy L. made a motion to accept the proposed budget and Sonya A. seconded. Following discussion about various line items an executive session was convened. Once the executive session ended, motion was approved.
- V. **New Business**
 - a) A new tech support person has been hired to replace Parker.
 - b) PCs have been replaced at Emerson. South and Williamstown libraries will also be finished this week.
- VI. **Announcements**
 - a) The new cottage in the Young Readers' Room will be painted this weekend. Randi Wilson and students from PHS will do the job.
 - b) Next meeting will be Wednesday July 23, 2025 at 5:15 pm.
 - i. Motion made by Cindy L. to adjourn and Sonya A. made a second. Motion carried.

Respectfully submitted,

Cindy Lockney, Secretary