



PWCPL BOARD MEETING
Wednesday June 26, 2024
5:15 P.M.

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held on Wednesday, June 26, 2024, in the boardroom. June Rhodes called the meeting to order. Board members present were June Rhodes, Jennifer Carpenter, Cindy Lockney, Paul Miller, Director Brian Raitz and Assistant Director Jeffrey Cottrell. Sonya Ashby attended virtually (Teams).
- II. **Public Forum** – Must sign up before meeting. Limit to 10 people, each allotted 3 minutes to speak. There were no guest speakers.
- III. **Minutes, Disbursements, Budget Analysis, Other Reports** – Cindy L. made and Jennifer C. seconded a motion to accept minutes, disbursements, budget analysis, and other reports. Motion carried. Under Announcements the line “Library met their goal of \$10,00 through Giving MOV” was edited to say \$10,000. It was also noted that there were two audits done in 2023 – 2024. One was for 2022 and one for 2023.
- IV. **Old Business**
 - a) **Arboretum** – Fence on Emerson Avenue will not be replaced. Looking at other options due to bottom rotting. Railings around arboretum will be replaced as needed and stained.
 - b) **Williamstown Library**- Williamstown Library has been given the use of the fellowship hall at First United Methodist for the summer children’s program. Still waiting for more electrical work before the old Williamstown Elementary school can be demolished.
 - c) **Capital Projects** - A new library for Williamstown, replacement of the book mobile, and eventual replacement of ceilings and duct work on lower level of the Emerson library are all projects for the future. Paul suggested contacting Matheny Motors for book mobile, since they are going to start selling school buses at the downtown location.
 - d) **Calendar for outside agencies** – Paul Miller attended his final board meeting after serving nine years. There are no scheduled appointments with outside agencies at this time.
 - e) **Library Board Appointment** – Wood County Commission has selected Richard Hayhurst to replace Paul Miller.
 - f) **Personnel Policy** – Paul M. made a motion to accept personnel policy changes with Jennifer C. seconding. Motion carried.
 - g) **Budget** – Cindy L. made a motion to accept the budget for 2024 – 2025 and Paul Miller seconded. Motion carried.
- V. **New Business** –
 - a. New board officers for 2024-2025 will be discussed at the July meeting.
 - b. Paul M. made a motion and Jennifer C. seconded for the Board to go into executive session.
- VI. **Announcements**
 - a. Next meeting will be held on Wednesday July 24, 2024 at 5:15 pm.

Respectfully submitted,

Cindy Lockney, Secretary