



Parkersburg & Wood County Public Library Board Meeting
Wednesday, January 24, 2024
5:15 P.M.

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held on Wednesday, January 24, 2024 in the Summers Auditorium. June Rhodes called the meeting to order. Board members present were June Rhodes, Paul Miller, Jennifer Carpenter, Cindy Lockney, Sonya Ashby, Director Brain Raitz and Assistant Director Jeffrey Cottrell.
- II. **Public Forum** – Must sign up before meeting. Limit to 10 people, 3 minutes. There were no guest speakers.
- III. **Minutes, Disbursements, Budget Analysis, Other Reports** – Jennifer C. made, and Sonya A. seconded a motion to accept minutes, disbursements, budget analysis, and other reports. Motion carried. June R. noted that janitorial supplies and postage account had large expenditures.
- IV. **Old Business**
 - a) **Arboretum** – No updates.
 - b) **Williamstown Library**- The Spartan Fund has given \$15,000 to be used for designing the new Williamstown Library. Demolition of the old Williamstown Elementary School may begin by the end of January. There was discussion of Williamstown United Methodist Church donating the use of their facilities for the summer children's program.
 - c) **Capital Projects** -The construction of a new library for Williamstown is the priority. We also need to consider replacing the bookmobile. The cost will be around \$500,000 and will take up to one and half or two years to receive said vehicle after ordering.
 - d) **Calendar for outside agencies** – June R. has requested to be placed on the Wood County BOE agenda in February. Cindy L. plans to attend a Parkersburg City Council meeting in March.
 - e) **Recycle Book Donations/Weeds**- The Parkersburg Recycling Center said that paperback books can be recycled without removing the covers so long as the covers are not laminated.
- V. **New Business**
 - a. Library Board Appointment - Discussed Board selection this coming spring.
- VI. **Announcements** –
 - a) Hoppy Kercheval will interview Brian R. on Thursday, Jan.25, 2024.
 - b) Legislative Day is held Friday, January 26,2024. Brian R. will be in Charleston representing the Parkersburg Wood County Public Library. Jeffrey C. has designed the display to be used with the help of Charley from the children's library.
 - c) A driver has been hired for the bookmobile.
 - d) The Library will have Lamp Pestproof take care of a termite infestation at Williamstown.



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- e) Next board meeting is scheduled on Wednesday, February 28, 2024 at 5:15 pm at Emerson Library.

Respectfully submitted,

Cindy Lockney, Secretary