



PWCPL BOARD MEETING
Wednesday, April 26, 2023
5:15 P.M.

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held on Wednesday, April 26, 2023 at 5:15 p.m. in the library board room. Paul Miller called the meeting to order. Board members present were John Jackson, Paul Miller, June Rhodes, Jennifer Carpenter, Cindy Lockney, Assistant Director Jeffrey Cottrell, and Director Brian Raitz.
- II. **McKinley Carter**-
Kathleen McDermott and Drew Tardy spoke on behalf of McKinley Carter. Kathleen McDermott reviewed the new IPS template indicating that no changes were made to language specific to the library. There were no questions and the board authorized Brian Raitz to sign. Drew Tardy reviewed the investment report dated 2023-4-25. The performance shows that the allocation over time has been steady. Year to date performance is 4.3% with a \$92,000 net investment gain. Moves within the portfolio were discussed. Drew shared that MCWS has no recommendations at this time but given the interest rate environment, the Library may want to consider investing some fixed income (maybe half) into a CD ladder. Five-year CDs are earning 4.8% -5.1%.”
- III. **Public Forum** – Terry Hofmann spoke as a concerned citizen about the book “Rumble” by Ellen Hopkins. This book has been questioned in one of the high school libraries and the principal says the book will remain in the school library. It is also on the shelf at the Emerson Library
- IV. **Minutes, Disbursements, Budget Analysis, Other Reports** – June made, and Jennifer seconded a motion to accept minutes, disbursements, budget analysis, and other reports. June noted that the bookmobile looked awesome in the Easter Parade, and that postage costs have tripled. Brian said we may have recently purchased roll of stamps but also returning borrowed books adds up too. Motion carried.
- V. **Old Business**
 - a) **Arboretum** –A water feature has been ordered from Greenscape for the arboretum. The “little free library” will be moved from the arboretum to Quincy Hill Park. Waiting to hear from Wendy Tuck, city council woman for district #4. A concrete footer will need to be poured.
 - b) **Williamstown Library** –Two of the shelving units have been completed. The second unit needed a few changes. Huck’s is working on completing the additional 13.
 - c) **Capital Projects** – Williamstown Library remains the priority. Asbestos abatement is done, and demolition should start soon at the old Williamstown Elementary School. Roy says we need to resurface the parking lot for South Parkersburg Library.
 - d) **Calendar for outside agencies** – Board wishes Morgan Burge’s name to be submitted to the Wood County Board of Education as replacement for John Jackson when his term is completed. Brian will contact Superintendent Willis, to be placed on the board meeting agenda. John and Brian will both attend the meeting.
 - e) **Give Local MOV** – Day of giving on May 2nd, and there are several matching funds to get the Library to the \$10,000 goal.
- VI. **New Business** –
 - a) **T-Shirts** –Jeffrey presented the color design for the library t-Shirts. It will be sent to the Shirt Factory to see if it’s feasible.
- VII. **Announcements** –
 - a) The Henry Logan Grant has been given in the amount of \$12,500. It is to be used for summer children’s reading program.
 - b) Fenton Foundation will be funding Williamstown Library’s end of summer children’s reading program pool party.



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- c) The juvenile court date has been rescheduled and Brian will attend when a new date is set. This involves one of the two youth who burned the benches in the arboretum earlier this year.
- d) Brian will appear on WTAP Daybreak, Friday, May 5th.
- e) Stuffed Animal Sleepover will be the weekend of April 28th-April 29th.
- f) The library will be seeking support from United Way in 2024.
- g) Next meeting is 5:15 pm on May 24, 2023.
- h) Paul made a motion to adjourn, and Cindy seconded. Motion carried.

Respectfully submitted,

Cindy Lockney, Secretary