

Minutes of the February 28, 2023, Meeting of the Friends of the Parkersburg-Wood County Library

The February 28, 2023, meeting of the Friends of the Parkersburg-Wood County Library (FOL) was held in the Board Room of the Emerson Ave. Library. President Lydia White called the meeting to order at 5:30 p.m. Present were: Lydia White (President), Michael Ireland (Vice-President), Diana Hill (Secretary), Brian Raitz (Director), Barbara Radiker, June Rhodes, Mike Samson, Julie Shingleton, Cate Weber, Dave White, and Rita Yost.

Minutes of the July 19, 2021, meeting were distributed. Cate moved and June seconded that the minutes be approved. The motion carried.

There was no Treasurer's Report as Treasurer Carol Kalnajs has resigned for health reasons. Lydia reported that the balance on hand January 31, 2023, was \$11,216.91.

There was no old business.

New Business: election of a treasurer. The following information about the position was shared with the group.

The sources of income for the FOL are book sales at the Emerson Library location every Wednesday and every second Saturday, the ongoing sale in the main lobby at the Emerson Ave. location, and donation boxes at the Emerson Ave. and South Parkersburg locations.

Michael Ireland, former treasurer, discussed the procedures and responsibilities of the treasurer. They are: collecting the money from the donation boxes at both libraries; depositing this money plus the money from the book sales about once a month; and creating a treasurer's report for each meeting. There are not many checks to write. Four have been written since July 2022.

The Friends of the Library account has been transferred from Wes Banco to the One Community Credit Union. The new treasurer will go to the credit union to sign up with Michael and Lydia who are the other signatories.

Lydia opened the floor for nominations for treasurer. Mike Samson moved to nominate Cate, who accepted the nomination. Dave White seconded the motion. The vote to approve Cate Weber as the new treasurer was unanimous.

Michael has been filing the yearly 990-1 report to the IRS. The IRS is not currently accepting new reports from anyone. He will submit the report when it is appropriate to do so. He has also filed the yearly report to the West Virginia Secretary of State and paid this year's \$25 fee himself. He requested reimbursement of the \$25 fee, which was granted.

Michael reported that he received a \$74.45 check from the American Online Giving Foundation which solicits donations online for nonprofit corporations from which it takes a small fee. They want FOL to register with them. Cate will look into the company's background and check which organizations are using its services. She will report at the next meeting before cashing the check. Similarly, Lydia reported that FOL has received a few checks from Charities Aid Foundation of America. The checks did not come with a letter requesting registration, but were outright donations, and were cashed.

June said that she works with the Sustainable Shelves Program from Baker and Taylor at the library. The library provides Baker & Taylor with a weed list and weeds the books. Baker and Taylor categorizes the weed list into resale and recycle groups and picks up the weeded books at no cost. They recycle books that are not suited for sale, and pay the library for those that are. It is a free program which provides a valuable service to the library.

Barbara offered to be a contact for the South Parkersburg Library and will work with them however they may need.

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Diana Hill, Secretary