



PWCPL BOARD MEETING
Wednesday, February 22, 2023
5:15 P.M.

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held on Wednesday, February 22, 2023, at 5:18 p.m. in the Library Board Room. Board members present were John Jackson, Paul Miller, June Rhodes, Jennifer Carpenter, Cindy Lockney, Assistant Director Jeffrey Cottrell, and Director Brian Raitz.
- II. **Public Forum** – No public forum.
- III. **Minutes, Disbursements, Budget Analysis, Other Reports** – Paul Miller made, and June Rhodes seconded a motion to accept minutes, disbursements, budget analysis, and other reports. Total Maintenance & Repairs line was questioned. Brian will follow up with Greg. Auto renewal is giving more accurate circulation statistics. June commented that Social Media is doing a great job. Short discussion around Nickstravaganza. Motion carried.
- IV. **Old Business**
 - a) **Arboretum** – The Arboretum committee is working on a grant for the Oakland Foundation to be used to provide a water feature in the arboretum along with a couple extra benches. The benches that were damaged by fire will have the wood replaced. Those responsible for the damage will be contacted to seek reimbursement. June suggested that the “free library” be moved from the arboretum. Brian will see if could be moved to Friendship Park or Quincy Hill Park area. It would be monitored by the Library.
 - b) **Williamstown Library** – No updates at this time.
 - c) **Capital Projects** – See arboretum updates.
 - d) **Calendar for outside agencies** – Cindy will speak before Parkersburg City Council in February or March. John Jackson’s board position, as representative for the Wood County Board of Education, is up as of June 30, 2023. He will be unable to continue to serve with the PWCPL Board. Two names have been submitted for consideration. Brian will contact each person to see if either is interested in serving a five-year term. The candidate will need to write a letter of intent to be presented to the Board of Education.
 - e) **Unattended Child Policy** – Paul Miller submitted a revised version. Some changes were made in that revision. Will be reviewed at next meeting.
- V. **New Business** –
 - a) **Health Insurance coverage** – Discussed change so that all full-time employees will receive the same premium amount. That amount will be applied to whichever policy option as chosen by each employee as long as it is one of those offered through PEIA. A decision will be made during the passage of the 2024 budget.
 - b) **Give Local MOV** – It was decided that money raised through Give Local MOV will be used for “One Book One Community” and the purchase of materials for adult and youth crafts. This year’s Give Local MOV will be Tuesday, May 2, 2023.
- VI. **Announcements** –
 - a) Grant application being submitted to the Henry Logan Foundation to support the summer reading program.
 - b) We now have three drivers for the bookmobile.



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c) Next meeting at 5:15 p.m. on March 22,2023 in the Library Board Room at Emerson.

Respectfully submitted,

Cindy Lockney, Secretary