



PWCPL BOARD MEETING
Wednesday, August 24, 2022
5:15 P.M.

- I. **Call to Order** – The monthly meeting of the Library Board of the PWCPL was held on Wednesday, August 24, 2022, at 5:15 p.m. in the library boardroom. Board members present were Paul Miller, John Jackson, June Rhodes, Jennifer Carpenter, Cindy Lockney (zoom), Director Brain Raitz, and Assistant Director Jeffrey Cottrell. Harry Silvis was a guest from WesBanco.
- II. **Public Discussion** – None.
- III. **WesBanco** – Harry Silvis went how to reduce interest rate inflation on Emerson Bond (September 15 change) that currently sits at \$707,000 with a 3.71% interest rate. It would currently raise to 4.995% for the next five years. The other options would be a secured deposit (amount of bond) with an interest rate 2% above the interest in the deposit.
- IV. **Minutes, Disbursements, Budget Analysis, Other Reports** – Paul Miller made, and Jennifer Carpenter seconded a motion to accept minutes, disbursements, budget analysis, and other reports. Motion carried.
June asked about the large bill for Bookmobile. It was for a leaky radiator on the generator.
- V. **Old Business**
 - a) **Arboretum** – A lengthy email report from Judi White to Arboretum Committee was shared to the group.
 - b) **Williamstown Library** – No word about Elementary school project from Mayor Jordan or City Council. The Director will reach out again for developments. Chairs are appreciated. Tables have been delayed. Hucks is working on a template design and plan to have at least one shelving unit done before the levy November 8th.
 - c) **Rediscover Your Library Campaign** – JRs ended up not charging for donuts. At last count 414 cards out of 3,500 were updated. Plan to do again in September.
 - d) **Capital Projects** – Along with the Williamstown furniture above, the Library is looking to purchase a new Ford Transit van, and possibly artwork frames with Bailey funds (if left over).
 - e) **Calendar for outside agencies** – Jennifer reported to County. Paul will go in October. John will be the winter. Cindy in February or March.
 - f) **Excess Levy** – Both the County and School levy will be on the November ballot. Decided to go ahead and post FAQ and do bookmarks in September within the libraries. Board discussed some planning for the upcoming levy with signs in precincts with lower votes, and asking Stacey Varner to handle social media posts.
- VI. **New Business** – none.



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VII. Announcements –

- a) Discussed new library cards, t-shirts, pens, and other marketing materials.
- b) WVLA Fall Conference will be October 5-7 at Canaan Valley Resort.
- c) Discussed Bookmobile not being in parade due to Covid-19. Plans for Harvest Moon or Honey Festival.

VIII. Next meeting at 5:15 p.m. September 28, 2022, in the library boardroom at Emerson.

Respectfully submitted,

Cindy Lockney, Secretary