

PWCPL BOARD MEETING
Wednesday, May 25, 2022
5:15 P.M.

- I. Call to Order** – The monthly meeting of the Library Board of the PWCPL was held on Wednesday, May 25, 2022 at 5:15 p.m. in the library boardroom. Board members present were Paul Miller (via Zoom), John Jackson, June Rhodes, Jennifer Carpenter, Cindy Lockney, Director Brain Raitz, and Assistant Director Jeffrey Cottrell.
- II. Public Discussion** – None.
- III. McKinley-Carter** – Drew Tardy and Kathleen McDermott (Zoom) gave the presentation. They discussed changes to the Tactical portion of investments, and explained the difference between Developed and Emerging Markets. They assured we have no investments with Russia in our portfolio. Investments down about 14%.
- IV. Minutes, Disbursements, Budget Analysis, Other Reports** – Cindy Lockney made and Jennifer Carpenter seconded a motion to accept minutes, disbursements, budget analysis, and other reports. Motion carried. June Rhodes noted the work Lisa Henthorn is doing with the Facebook page for the Williamstown Library. She is posting weekly updates. Also, June asked if we had received the money for the Give Local MOV and where it will be placed in bookkeeping. Brian said it will be placed in the money market and tagged so it will be used as designated.
- V. Old Business**
 - a) **Arboretum** – Tim Graham Excavating has removed the rocks and pond. There is about \$1500 to be used for a possible water feature. Brian Hall and Roy Wharton have completed the work on the shed. They will begin inspection of fencing to see what slats need replaced. A raised bed will also be removed.
 - b) **Williamstown Library** – The May 17th meeting was cancelled. Waiting for a reschedule date. Money from Give Local MOV campaign will be used for the purchase of furniture for the Williamstown Library.
 - c) **Rediscover Campaign** – The campaign has started. Carey Clevenger designed the postcard which is being mailed to approximately 3500 patrons to update their memberships. Those who come to the library to renew their memberships will receive a coupon for JR Donuts to receive a free donut. JR's will bill the library the whole sale cost for donuts given. Kristin Meeks is working on a press release for the campaign.
 - d) **Capital Projects** – Furniture will be purchased for the Williamstown Library. The library van needs to be replaced. The money given from the Spartan Foundation in the amount of \$50,000 will be used to purchase a van. Some of the Rediscover Campaign funds may also come from the Spartan Foundation donation.
 - e) **Calendar for outside agencies** – Jennifer will contact the County Commission and June will contact the BOE for dates to speak on behalf of the library.
 - f) **Excess Levy** – Discussed levy. Decided to place on the November 2022 ballot.
 - g) **Budget** – The 2022-2023 budget was presented. Changes include no contingency fund and separate line item for children's summer program. Calhoun County and Dora B Woodyard will receive their moneys direct and reimburse PWCPL.
- VI. New Business** –
 - a. Jennifer Carpenter's term ends on June 30th. She is willing to continue serving. John Jackson made a motion and Paul Miller seconded that the Library Board ask the County Commission to reappoint Jennifer Carpenter to serve another five years on the PWCPL Board. Motion carried.

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- b. Jeffrey was asked to see if Lisa Henthorn could come to the next library board meeting for board members to meet her.
- VII. Announcements –**
- a. Brain Raitz has been asked to serve on YMCA board and he has excepted.
 - b. Charles Morris, from Williamstown, has been appointed to State Library Commission.
 - c. The library has received a \$5000 grant from Westfield Insurance (thru Waters). Plan to use for the purchase of furniture for the Williamstown Library.
 - d. Brian and Jeffrey attended the non-profit conference held in Marietta, OH.
- VIII.** Next meeting to be held Wednesday, June 22, 2022, at 5:15 p.m., in the library boardroom at Emerson.

Respectfully submitted,

Cindy Lockney, Secretary