

Friends of the Parkersburg-Wood County Library
Minutes of the February 10, 2020, Meeting

Present: June Rhodes (President), Michael Ireland (Vice President/Treasurer), Lydia White (Secretary), Dave White, Diana Hill, Julie Shingleton, Janet Mongilio

Minutes of the November 5, 2019, meeting were on the website and Lydia provided copies for those wishing to review same. There being no additions or corrections to the minutes, June stated the minutes would stand approved as submitted.

Michael presented the Treasurer's Report for December 1, 2019, through February 1, 2020, showing a balance of \$13,243.90. June advised that five members of the FOL agreed that the sum of \$125.00 could be paid for the West Virginia Legislative dinner and said amount was issued on February 6, 2020, as indicated on the Treasurer's Report. After a brief review of said report, Diana made a motion to approve the Treasurer's Report. Janet seconded the motion. A vote was taken, and the motion passed by acclamation.

Under old business, June advised that an audit has not been completed as of this date. She added that Michael brought everything necessary to do the audit to tonight's meeting and the audit should be done within the next two weeks.

June announced that Brian Hall and John Johnston received \$150.00 each for their help with the April, 2019, book sale. She added that the historical geneology presentation that was to take place in May has been cancelled so Jim Miracle withdrew his request for monies to help with same.

June said a new cash box was purchased at Sam's for \$19.88 and requested a check be written to her for reimbursement of same. (A check was written and given to June as requested at the end of the meeting, signed by Michael and Lydia.)

Michael advised that Greg gave him a new money bag for FOL.

A brief discussion ensued regarding the number and style of new donation boxes. June will look for appropriate boxes and report back.

June said she spoke with Greg last week about when the \$4295.00 for the new scanner will be needed, and he said the scanner should be delivered within the next two weeks – probably by March 1, 2020.

June said she has heard nothing further as to when the library will need the \$500.00 for the Young Adult section from the FOL.

Under new business, Lydia brought up the need for additional shelving racks for FOL sales. After a brief discussion regarding this matter, Lydia made a motion that two shelving racks be purchased from a vendor chosen by the library at a cost of no more than \$500.00. Michael seconded the motion. A vote was taken, and the motion passed by acclamation.

June advised that set-up for the April 16-18, 2020, book sale will be Thursday, April 16 at 10:00 a.m. She added that dates and hours for said book sale will be Friends only on Thursday, April 16, 2010, 6:00 to 8:00 p.m., and public sale Friday, April 17, and Saturday, April 18, 9:00 a.m. to 4:30 p.m. Janet will make sure the signs are prepared. June will take care of advertisement for the sale, including WTAP Community Bulletin Board, radio station at WVUP 96.3, Facebook, etc.

June asked that those wishing to volunteer contact her as to their availability. Lydia advised she would be available all days. It was decided that the last day to accept donations for the sale would be April 11 and the last sorting day would be April 13. New donations will begin May 4 and sorting after the sale will begin May 11. Michael will make sure to have \$50 in ones, \$40 in fives, and \$20 in quarters for the sale.

It was agreed there will be not be a meeting before the April 16-18 book sale, and the next meeting will be Monday May 11, 2020, at 5:30 p.m. Janet will reserve a room for said meeting.

After a brief discussion regarding officers, June said she will check the by-laws.

There being nothing further for the good of the cause, the meeting adjourned at 6:35 p.m.

Respectfully submitted,

**Lydia E. White
Secretary**