

Friends of the Pakersburg-Wood County Library
Minutes of the November 27, 2018, Meeting

Present: June Rhodes (President), Michael Ireland (Treasurer), Lydia White (Secretary), Brian Raitz (Library Director), Dave White, Diana Hill, Brenda Taylor-Gellner.

Mr. Ireland announced that he has sorted things out at home and will be glad to continue serving as Treasurer. June advised Mr. Ireland he will also serve as Vice President until the next election. Mr. Ireland said that would be fine.

Mrs. Rhodes asked everyone to look through the minutes of the October 2, 2018, meeting. There being no changes to said minutes, they will stand approved as submitted by Lydia.

Mr. Ireland presented the Treasurer's Report (said report being attached hereto and made a part hereof). The report showed approximately \$128.00 was received from donations.

Mr. Ireland asked who is going to keep track of the membership list, and Brian said Janet was going to but he isn't sure. June suggested Michael check with Janet to be sure.

June asked if the balance of \$13,414.35 in the account shown on the Treasurer's Report as of today includes monies to be paid to the Childrens' Library, and Mr. Ireland said yes. Brian said the library has already spent more than what was collected so he suggested going ahead with payment to the Childrens' Library, adding he will obtain something in writing for the auditor regarding this.

June asked for approval of the Treasurer's Report, and said report was approved with all voting members present voting yes.

There ensued a brief discussion under old business of the matter of the missing key to the glass case upstairs. Brian said they were able to get the case open and due to the fact that there is nothing valuable in the case, it will remain open.

June thanked Stacey and Janet for getting the gmail account up to date.

June said John Swales said his group doesn't need funds from the FOL but they could use them, so she is uncertain what to do. Brian suggested June speak directly with Mr. Swales to make a determination of how to proceed.

A discussion was held regarding the next book sale. It was decided that the library would begin accepting donations the first of the year and the sale would be scheduled for April 25, 26, and 27, 2019.

A discussion followed and the following guidelines were set for book donations:

- (1) No old musty or stinky books;**
- (2) No encyclopedias or text books;**
- (3) No condensed books;**
- (4) No dictionaries or thesaurus;**
- (5) No magazines;**
- (6) No records or albums;**
- (7) No VHS tapes**
- (8) As usual, the "porn" rule will be followed.**

Signs will be put up for book donations on January 2, 2019.

June said we will postpone discussion regarding changes to the FOL By-Laws until a later meeting when more members are present.


Brian discussed his recent attendance at a training session at the State Auditor's office concerning the library purchasing large gifts for give-aways. He said we can't purchase food or other items and then give the leftovers to library staff as has been done in the past. A brief discussion followed concerning types of gifts and/or prizes that should be purchased in the future, but it was determined that no staff member or anyone related to or personal friends of staff can win these prizes.

June said there is a fund request form available for staff to complete requesting funds from the FOL for whatever the need might be. The FOL would then decide whether to grant the fund request. Brian added that FOL can keep track of who gets the prizes.

June announced that the recent levy passed by 72%!!

There being nothing further for the good of the cause, the meeting adjourned at 6:20 p.m.

Respectfully submitted,


Lydia E. White
Secretary